



**NATIONAL INSTITUTE OF TECHNOLOGY ROURKELA
ALUMNI ASSOCIATION
PUNE CHAPTER**

Minutes of Executive Committee meeting held on 26th Sep

Attendees:

OFFICE	NAME	BATCH
Chairman	B.K. Pipariya	1974
Treasurer	Asish Kumar Sahoo	2010
Chapter Secretary	Leo Paulose	2012
Joint Secretary	Ratan Kumar Mohapatra	1986
Member	Nitika Gupta	1997

Planned discussion points (agreed via mail circulated one week before the meeting):

1. Update on renewals
2. Discussion regarding next general body meeting
3. Updates from NITRAA HQ (including details of CAPEX and OPEX support)
4. Discussion regarding International Conference
5. Discussion regarding website

Summary of discussion during meeting:

1. The renewals are in progress. 49 more members to confirm on their renewals status. Personal remaining calls to be completed in one week
2. The next annual get-together of NITRAA Pune is planned for 27th Nov. Venue TBD
3. A formal Whatsapp group is to be created for all members of NITRAA Pune
4. Branding activity: Seminars to be planned for colleges students via expert alumni
5. Branding activity: Counseling sessions to be planned for school students via expert alumni
6. AOP plan for FY'17 has been submitted to NITRAA HQ. Awaiting approval of the same
7. Team was briefed on the new updates in NITRAA HQ and the new plans that are proposed (including the NITRAA annual day discussion)

Actionables:

ITEM	FOCAL	ETA
Create Whatsapp group of all NITRAA Pune members	Asish	30 th Sep
Complete renewal calls and renewal amount transfers to NITRAA Pune account	Leo	14 th Oct
Send mail to all NITRAA Pune members seeking nominations for counseling session (submissions latest by 14 th Oct)	Leo	30 th Sep
Finalize list of counselors for the session	Pipariya, Ratan and Nitika	14 th Oct
Finalize venue for counseling session: <ul style="list-style-type: none">• Connect with Zia Saquib (CDAC)• Connect with Narendra Barhate (Seed Infotech)	Leo	14 th Oct
Send mail to all NITRAA Pune members informing them of the upcoming annual get-together on 27 th Nov (11:00 am - 03:00 pm) and seek list of attendees (submissions latest by 14 th Oct)	Leo	30 th Sep
Booking of venue for annual get-together: <ul style="list-style-type: none">• VITS Orchid• Holiday Inn	Leo (VITS Orchid), Ratan (Holiday Inn)	14 th Oct

For any further queries around the EC meeting, please feel free to reach out to the Chapter Secretary Leo Paulose (leopaulose@gmail.com ; +91-9673135083)